

# Privacy Policy

Notice: This Privacy Policy is provided for informational purposes and is intended to comply with the GDPR (EU Regulation 2016/679). It does not constitute legal advice.

## 1. Data Controller

The controller of personal data is Lumatech Systems OÜ, an Estonian private limited company.

- Operational address: Järvevana tee 9, 11314 Tallinn, Estonia
- Legal contact email: info@maszai.com
- Official website: <https://maszai.com>

The Controller operates within the European Union and provides SaaS services.

## 2. Scope of processed data

Depending on how the Service is used, the Controller may process:

- name and surname,
- email address,
- company details (name, address, VAT number),
- IP address,
- technical data (browser, operating system),
- correspondence content,
- data entered into the system by the User.

## 3. Purposes and legal bases

Personal data is processed for the following purposes:

Purpose	Legal basis
Provision of SaaS services	Art. 6(1)(b) GDPR
Contact and communication	Art. 6(1)(b) or (f) GDPR
Accounting and legal obligations	Art. 6(1)(c) GDPR
Security and analytics	Art. 6(1)(f) GDPR
Marketing of own services	Art. 6(1)(f) GDPR or consent

## **4. Data retention**

Data is stored:

- for the duration of the agreement,
- as required by applicable law,
- until the limitation period for potential claims expires.

## **5. Email forwarding**

The Controller uses email addresses within its own domains. Incoming messages may be automatically forwarded to a secure email system used by the Controller.

Email forwarding is carried out solely to ensure continuity of communication and does not involve permanent storage of data in intermediary systems. Email content is processed in accordance with this Privacy Policy and GDPR.

## **6. Recipients of data**

Data may be shared with:

- hosting and IT infrastructure providers,
- analytics and communication tool providers,
- accounting and legal service providers,
- public authorities where required by law.

## **7. Data transfers outside the EU**

Where data is transferred outside the EU, it is done using appropriate safeguards, including Standard Contractual Clauses in accordance with Art. 46 GDPR.

## **8. Cookies**

The Service uses cookies for:

- technical purposes,
- analytics,
- functionality.

Users may manage cookies through their browser settings and the cookie preference controls available on the Service.

## **9. Data subject rights**

Users have the right to access, rectify, erase, restrict processing, object, transfer data, and lodge a complaint with a supervisory authority.

## **10. Security**

The Controller applies appropriate technical and organizational measures, including SSL encryption and access controls.

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